

Installation Instructions



INSTALLATION INSTRUCTIONS FOR CHURCH WINDOWS 19.16.3

- Download the file to your computer in a location you will remember, such as your desktop
- Close all programs
- You must be logged on to your computer with Administrator rights
- Make a Church Windows backup. *System Administration -> Backup*
- Browse to the location where you downloaded the file and double-click it
***Please note** - if your security software displays a message about installing files, you must click on YES or OK to allow Church Windows to update.*
- Click *Next* to update all copies of Church Windows
 - ✓ Follow the instructions on screen
 - ✓ If you have multiple installations, the installer will repeat and update each installation. **This could take several minutes.**
- Click *Finish* when the update process has completed.
- Complete the update on all Church Windows computers/workstations.